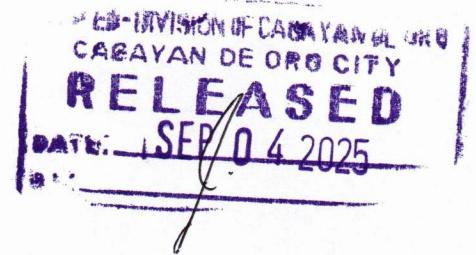




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

3 September, 2025

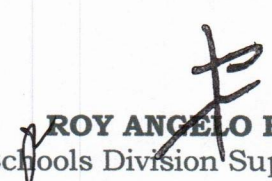
DIVISION MEMORANDUM

No. 753 s.2025

CAPACITY DEVELOPMENT TRAINING ON SCHOOL SITE SURVEY AND TITLING

TO: Assistant Schools Division Superintendent
All Public Schools Division Supervisor
All Concerned School Heads
This Division

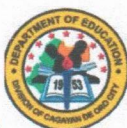
1. In line with the Department of Education's commitment to ensure land tenure security for public school sites, and in support of the national School Site Titling Program. The field is hereby informed of the Capacity Development Training on the Conduct of School Site Survey and Titling.
2. With this, all concerned heads may send their authorized representative (refer to the enclosure) to join the said training on September 5, 2025, 8:00 AM – 5:00 PM at Hotel Conchita, Cagayan de Oro City.
3. The training aims to equip the school heads and their designated school representatives with the essential knowledge and competencies on survey procedures, documentary requirements, legal aspects, and titling process necessary to secure land ownership for public school sites.
4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment is accorded to all participants regardless of age, gender, sexual orientation, disability, religion and ethnicity.
5. This office directs immediate dissemination and compliance of this Memorandum.


ROY ANGELO E. GAZON
Schools Division Superintendent

Reference: None
To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION

DM-070-SGOD-SMN-RHL
September 3, 2025



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	1 of 1



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Enclosure

Name of School	School ID
Fr. William F. Masterson , SJ, Elem School	127991
Iba Integrated School	502017
Upper Carmen Elementary School	127994
Mangalay Elementary School	202002
Pamalihi Elementary School	128005
Puerto Elementary School	127952
Bonbon National High School	315412
Tuburan National High School	304128
Tablon National High School	30415
West City Central School	127995



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO

SCHOOLS DIVISION OF MISAMIS ORIENTAL

DepEd

CAGAYAN DE ORO CITY DIVISION

Received by:

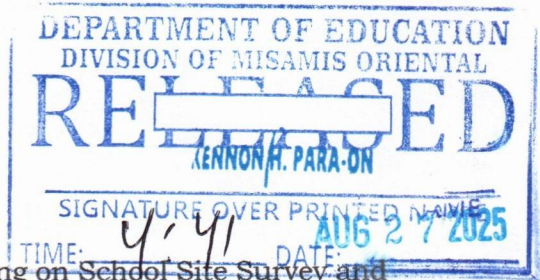
AUG 27 2025

1-76

August 26, 2025

ROY ANGELO E. GAZO

Schools Division Superintendent
DepEd – Division of Cagayan De Oro City



Subject: Invitation to the Capacity Development Training on School Site Survey and Titling

Dear Supt. Gazo,

Greetings of peace and goodwill!

The Department of Education – Division of Misamis Oriental will be conducting a capacity development training entitled: **“Training on the Conduct of Survey and Titling for School Heads/Representatives”** with this **Event Details:**

- **Batch 4:** September 5, 2025
- **Time:** 8:00 a.m. – 5:00 p.m.
- **Venue:** Hotel Conchita, Cagayan de Oro City

This activity aims to equip school heads and their designated representatives with essential knowledge and competencies on survey procedures, documentary requirements, legal aspects, and titling processes necessary to secure land ownership for public school sites.

In this connection, we are pleased to invite your Division to send School Heads or their authorized representatives to participate in the said training. Their participation will greatly contribute to advancing DepEd’s efforts in strengthening land tenure security for schools.

For confirmation and coordination, you may contact Engr. Rajihe H. Sangcopan at 0907-161-8947.

We look forward to your favorable response and the active participation of your Division in this important undertaking.

Respectfully yours,

RAJIHE H. SANGCOPAN
Technical Assistant IV

Noted:

EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent



Address: Del Pilar - Velez St., Brgy. 29, Cagayan de Oro City 9000
Contact No.: (088) 856-4454 | 0966-4196797 (Globe)
Website: www.depedmisor.com
Email: misamis.oriental@deped.gov.ph